

## EAAP 2020 Annual Meeting – Privacy Policy

The 71<sup>st</sup> Annual Meeting of European Federation of Animal Science (EAAP 2020 Annual Meeting) will take place as an online event on December 1<sup>st</sup>-4<sup>th</sup> 2020. It is organized by EAAP. The virtual organisation of the EAAP 2020 Annual Meeting is supported by an online teleconference platform (LiveForum).

**Your personal data** in the context of the EAAP 2020 Annual Meeting shall be processed in accordance with Regulation (EU) 2016/679 (the General Data Protection Regulation).

**The data controller** is EAAP.

**The legal basis** for the processing operation is article 6(1)(a) of Regulation (EU) 2016/679 (consent).

**The purpose** of the processing of personal data is to organise the EAAP 2020 Annual Meeting as an online event, register the event's participants through EAAP's website (<https://meetings.eaap.org>), provide registered participants' access to the virtual sessions through the teleconference platform (<https://eaap.liveforum.space>), allow registered participants to communicate and set up one-to-one video meetings with the EAAP 2020 Annual Meeting's exhibitors, as well as communicate with the registered participants within the scope of the EAAP 2020 Annual Meeting.

**The data processor involved in** the processing operation is LiveForum S.r.l., established in Italy, that provides the online teleconferencing platform under a specific service contract with EAAP.

**The following personal data are processed for the events' participants:**

- Contact data (first name, last name, email address, institution) and payment data (bank account or credit card information), collected upon registration at EAAP's website.
- Personal data related to the connection/use of the teleconference platform (first name, last name, username, email address, device identifiers and further technical connection data, discussion chat logs, audio/video traffic) collected by LiveForum upon connection to and further use of the teleconferencing platform.

The EAAP 2020 Annual Meeting will not be audio/video recorded. Audio/video will only be activated for the event organisers and the presenters/panellists for the plenary session and for individual workshops on request. Group chats will be enabled. Participants will only be able to send chat messages to the event organisers and presenters/panellists.

**The retention periods** for the personal data are as follows:

- The participants' contact data will be kept by EAAP for a maximum period of 12 months after the end of EAAP 2020 Annual Meeting, unless the participants have provided their consent upon registration for further processing by EAAP (in order for

the participants to get informed about future EAAP activities and events). In the latter case, EAAP will keep the contact data until the participants withdraw their consent.

- The personal data related to the connection and use of the teleconference platform, will be retained by the processor (LiveForum) for the period necessary for the provision of the teleconferencing service.

Personal data will be deleted after the end of the retention periods.

**Recipients of personal data:** access to your contact data is granted only to designated EAAP staff and consultants, who are involved in the organisation of the event. EAAP's contractor LiveForum will have access to personal data related to the connection and use of the teleconference platform for the provision of the specific service. The EAAP 2020 Annual Meeting exhibitors will have access to your personal data (first name, last name, email address) to communicate with you and set up one-to-one video meetings.

**Storage of personal data:** the contact data collected upon registration at the EAAP's website are stored on the EAAP's servers and are only processed within EU/EEA. Personal data related to the connection/use of the teleconference platform are stored in LiveForum's servers within EU/EEA and may include transfers of personal data outside EU/EEA, subject to the provisions of Chapter V of GDPR.

**You have the right** to access to your personal data and to relevant information concerning how we use it. You have the right to rectify your personal data. Under certain conditions, you have the right to ask that we delete your personal data or restrict its use. You have the right to object to our processing of your personal data, on grounds relating to your particular situation, at any time. We will consider your request, take a decision and communicate it to you. If you have any queries concerning the processing of your personal data, you may address them to EAAP at [dataprotection@eaap.org](mailto:dataprotection@eaap.org).

**You have right** of recourse at any time to the the supervisory authority (*Garante per la protezione dei dati personali*) (<http://www.garanteprivacy.it/>).